

College and University Council

Meeting Agenda for September 25, 2024

- I. Welcome and Introductions of invited guests
- II. Roll Call – establish quorum
- III. Adoption of the Agenda
- IV. Minutes from Friday, March 17, 2023, virtual meeting
- V. Committee Reports (for those committees that have met since April ABFSE Annual Meeting; reports included in the October ABFSE Executive Committee meeting in New Orleans)
 - A. ABFSE Executive Committee – President, Joseph Finocchiaro, Pierce.Mortuary.Colleges..
 - B. Accreditation Liaison Committee – Michael LuBrant, University.of.Minnesota
 - C. By-Laws Committee – Chair, Audrina Dollar, Mid_America.College.of.Funeral.Service
 - D. Committee on Accreditation – Chair, Mark Evely, Wayne.State.University
 - E. Curriculum Committee – Chair, Jzyk Ennis, Jefferson.State.Community.College
 - F. National Board Examination Liaison Committee – Chair, Kevin Patterson, Des.Moines.Area.Community.College
 - G. Program Committee – Chair, Faith Haug, Arapahoe.Community.College
 - H. Scholarship Committee – Chair, Sara Moss, National.Funeral.Directors.Association
- VI. Unfinished Business
 - A. Ongoing conversation with ICFSEB
 - 1. Additional data reporting (at task level)
 - 2. Reduced eligibility for scheduling the NBE (6 months)
 - 3. Distance Ed students at least 7 points higher than those in face-to-face classes, and taken within a short time period (in same year of graduation)

The College and University Council serves as the "caucus" for all academic programs/institutions which are members of the ABFSE; reviews and recommends action on notices of motion; and establishes a Nominating Committee to present a slate of names to the membership at the Annual

VII. New Business

- A. COA public school educator nominations
- B. Additional action items

VIII. Announcements

- A. [ABFSE Calendar](#) on the website (along with partner associations' events)
 - 1. NFDA Convention – ABFSE in New Orleans
 - 2. ABFSE Annual Meeting – April 8-11, 2025, Kansas City, MO
 - 3. Calendar items – send to ABFSE
- B. ABFSE Mentoring Program – Lauren Budrow, Wayne.State.University
- C. 2024 Summer Curriculum Workshop:
 - 1. Content review – Microbiology, Small Business Management (with Accounting), Funeral Service Law & Federal Trade Commission
 - 2. [Deadline to submit comments – October 1](#)
- D. [New Standards on ABFSE website](#)
- E. [Annual report statistics](#)
 - 1. Student tracker can be populated now
 - 2. Faculty database needs to be updated and/or populated
- F. ABFSE Committee meetings before Fall Executive Committee Meeting

IX. Adjourn

Instructions to designate CUC Voting Representative in Zoom:

Change your Name in Zoom to add 'V' for voting representative:

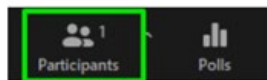
1. To change your name after entering a Zoom meeting, click on the "Participants" button at the top of the Zoom window.

2. Next, hover your mouse over your name in the "Participants" list on the right side of the Zoom window. Click on "Rename".

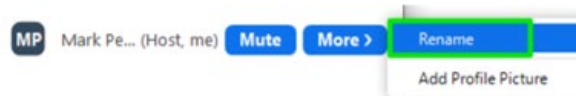
3. Enter your name with a "V" to designate that you are the voting representative from your institution. Click on "ok".

Here is a graphical illustration:

1.) To change your name after entering a Zoom meeting, click on the "Participants" button at the top of the Zoom window.



2.) Next, hover your mouse over your name in the "Participants" list on the right side of the Zoom window. Click on "Rename".



3.) Enter the name you'd like to appear in the Zoom meeting and click on "OK".

