

The Program of Mortuary Science at the University of Minnesota has an opening for a Teaching Specialist. This is a 12-month, non-tenure track, annually-renewable appointment. A brief summary of the position is as follows:

Teaching-related activities (75%): embalming lecture and laboratory; restorative art lecture and laboratory; human anatomy lecture and laboratory; other classroom assignments as needed; participation in state and national funeral service/funeral service education associations; scholarly activity. Other activities (25%): Office support (will require significant training with PeopleSoft software, the University's Human Resources Management System); student advising; student clinical site placement and supervision of clinical activities; inspections of clinical sites; preceptor training; student recruitment and retention.

Please visit the University's Office of Human Resources (links below) for a complete position description, listing of minimum qualifications, and an explanation of how the search process will be conducted. **Please note that the posting will close Sunday, June 25th.**

Here is the link to the Office of Human Resources: <https://humanresources.umn.edu>
Click on the large maroon link in the center of the page that says "Search for Jobs", then click on the link for "External Faculty and Staff Applicants." This will take you to the main job search page. In the search engine text box at the top of the page, type in "mortuary science" and hit the "Search" button underneath the text box. You will be directed to a page that shows the link to the position. Click on the link (there will only be one) and you will be presented with the complete position description. At the bottom of the page, there are links to apply, and/or to forward to a friend for their consideration. Your assistance in forwarding information about this position to prospective candidates would be appreciated.

(Note - the Job ID # is 317689)

We desire to fill the position by mid-August.