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| **COMPLAINT ABOUT ABFSE ACCREDITED PROGRAM**  |
|  |
| **Complainant Contact Information** |
| Name: |  |
| Address: |  |
| City: |  | **State:** |  | **Zip Code:** |  |
| Telephone Number: |  |
| Email Address: |  |
| **Summary of Complaint** (Attach additional pages, if necessary) |
| **Name of ABFSE Accredited School:** |  |
|  1. Provide a brief summary of the complaint. Include any documentation or other evidence to support the allegation. (Attach additional pages if necessary) |
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|  2. Indicate the Standard(s) alleged to have been violated and when the alleged violation(s) took place. |
|        |
|  3. Describe how the alleged complaint is in violation of ABFSE Standards: |
|        |
|  4. Describe attempts to resolve the issues with the accredited program and/or sponsoring institution and any responses received. |
|        |
| By signing below, I authorize a copy of this complaint to be sent to the institution and to provide the ABFSE further information as requested in its investigation. I have read the complaint process outlined in the ABFSE Manual and I understand that the ABFSE only investigates complaints related to the standards of accreditation and does not resolve issues between individuals and an accredited institution or program. Actions taken against a program or institution as the result of a complaint are limited to the sanctions outlined in the ABFSE Manual and do not adjudicate or resolve any other causes of action or disputes. |
|        |  | *Click here to enter date.* |
| **Signature** |  | **Date** |