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| **COMPLAINT ABOUT ABFSE ACCREDITED PROGRAM** | | | | | | | | | |
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| **Complainant Contact Information** | | | | | | | | | |
| Name: | |  | | | | | | | |
| Address: | |  | | | | | | | |
| City: |  | | **State:** | |  | | **Zip Code:** | |  |
| Telephone Number: | |  | | | | | | | |
| Email Address: | |  | | | | | | | |
| **Summary of Complaint** (Attach additional pages, if necessary) | | | | | | | | | |
| **Name of ABFSE Accredited School:** | | | |  | | | | | |
| 1. Provide a brief summary of the complaint. Include any documentation or other evidence to support the allegation. (Attach additional pages if necessary) | | | | | | | | | |
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| 2. Indicate the Standard(s) alleged to have been violated and when the alleged violation(s) took place. | | | | | | | | | |
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| 3. Describe how the alleged complaint is in violation of ABFSE Standards: | | | | | | | | | |
|  | | | | | | | | | |
| 4. Describe attempts to resolve the issues with the accredited program and/or sponsoring institution and any responses received. | | | | | | | | | |
|  | | | | | | | | | |
| By signing below, I authorize a copy of this complaint to be sent to the institution and to provide the ABFSE further information as requested in its investigation. I have read the complaint process outlined in the ABFSE Manual and I understand that the ABFSE only investigates complaints related to the standards of accreditation and does not resolve issues between individuals and an accredited institution or program. Actions taken against a program or institution as the result of a complaint are limited to the sanctions outlined in the ABFSE Manual and do not adjudicate or resolve any other causes of action or disputes. | | | | | | | | | |
|  | | | | | |  | | *Click here to enter date.* | |
| **Signature** | | | | | |  | | **Date** | |