<table>
<thead>
<tr>
<th>Question</th>
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</tr>
</thead>
<tbody>
<tr>
<td>How would you rate your peer's argument?</td>
<td>What did you learn from this discussion?</td>
<td>What criteria would you use to evaluate the success of the project?</td>
<td>Why did you choose this method?</td>
</tr>
<tr>
<td>Would you be better if you had a different perspective?</td>
<td>What is the main idea of the text?</td>
<td>Would you change anything?</td>
<td>What is the main idea of this lesson?</td>
</tr>
<tr>
<td>Would you use this approach again?</td>
<td>How does this relate to the topic?</td>
<td>What did you learn from this experience?</td>
<td>Why did you choose this approach?</td>
</tr>
<tr>
<td>What is the function of this step?</td>
<td>How does this relate to the overall goal?</td>
<td>What would you change if you had to do this again?</td>
<td>What is the main idea of this lesson?</td>
</tr>
<tr>
<td>How is this related to other concepts?</td>
<td>What is the purpose of this activity?</td>
<td>What did you learn from this activity?</td>
<td>What is the main idea of this lesson?</td>
</tr>
<tr>
<td>Can you see a possible solution?</td>
<td>What did you learn from this experience?</td>
<td>What did you learn from this activity?</td>
<td>What is the main idea of this lesson?</td>
</tr>
</tbody>
</table>

**Key Words**

- Create
- Evaluate
- Analyze
- Understand
- Apply
- Remember
- Recategorization and Remembering
- Exercises and Concepts
- New Information
- Higher Levels of Cognition
- Lowest Levels of Cognition
Knowing What You Don’t Know Workshop
Annual Effectiveness Report Outline

I. Narrative
   a. Preliminaries
      i. State a purpose for the report
      ii. State the period of time it covers (Calendar Year, Fiscal Year, etc).
      iii. Any changes made to the overall template you’re using from
            the previous one (and why the changes were made).
      iv. Set a deadline to have this completed.
   b. Chain of Review
      i. Who prepared the report?
      ii. Who’s their supervisor (next in chain).
      iii. Who’s next in the hierarchy if there needs to be another
           person.
   c. Story time!
      i. What is the stated purpose of the program? Maybe use a
         mission statement.
      ii. What are some/any changes that impacted your program?
         1. Use the following format:
            a. Name/Nature of change.
            b. Impact it had.
            c. Resolution/commentary.
      iii. Did you do anything to strengthen support for your students?
         1. Use the following format:
            a. Name/Nature of change.
            b. Impact it had.
            c. Resolution/commentary.
            d. Use appendices to present specifics and data.
               Nutshell only here in the narrative.
      iv. Did you do anything to strengthen support for your faculty?
1. Use the following format:
   a. Name/Nature of change.
   b. Impact it had.
   c. Resolution/commentary.
   d. Use appendices to present specifics and data.
      Nutshell only here in the narrative.

d. Goals
   i. Review the goals from the previous year.
   ii. Make new goals. (If Necessary)

e. Learning Outcomes
   i. Review the Program Learning Outcomes you assessed last year.
   ii. State new goals (if necessary)

II. Learning Outcome Data (Appendices 1)
a. Program Data
   i. Name & Code ID.
   ii. Degree (CCC, BS, AS, etc.)
   iii. Who's responsible for data collection/approval (list all)
   iv. Team members who collated data.

b. Learning Outcome
   i. Name of Outcome
   ii. Course(s) where assessing took place.
   iii. Assessment used in those courses.
   iv. When were results communicated to team/unit?
   v. How where the results of the assessment used?
   vi. Continue with learning outcome?
      1. If yes, explain.
      2. If no, explain.

c. Repeat both of these above for EACH learning outcome assessed.

Questions? Contact the Big Bad Fin by:
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